

POLICY ADVISORY COUNCIL BY-LAWS

STATEMENT OF PURPOSE: DEFINING PRINCIPLES

In the interest of developing an organizational structure that supports staff and volunteers, and encourages development of the station's listenership, facilities, and community outreach, the Policy Advisory Council will operate in an open and transparent way, striving always to keep civil and constructive communication between staff, volunteers, and listeners.

FUNCTION OF COUNCIL MEMBERS

- To act as a resource for station management and volunteers in addressing issues as they arise
- To actively support the Council's Statement of Purpose
- To participate in fundraising, special events, community outreach, or other areas of station interest
- To facilitate smooth functioning in the above areas, including the creation of subcommittees to assist where needed
- To assist station management in hearing and adjudicating grievances

TERM

- a. Council members shall serve a two year term, with no more than two terms being served consecutively
- b. In the event of an entirely new council being elected, there will be three terms of one year and four terms of two years.

MEETINGS

- I. Schedule
 - a. Meetings will take place monthly
 - b. A majority present at the meeting shall constitute a quorum
 - c. Additional meetings may be called in an emergency by WGDR staff or a quorum of the council
- II. Structure
 - a. Meetings will have rotating moderators
 - b. Agendas will be prepared by the Policy Advisory Council Chair/Facilitator and made available to council members at least one week prior to meetings
 - c. Council members may make additions to the agenda
 - d. All meetings shall be open to the public. Exceptions to this policy are matters that involve personnel or other sensitive matters. The decision to have a closed meeting will be made by a quorum of the council.
 - e. The first 15 minutes of every public meeting shall be devoted to public input on station matters, during which time the public may address council members.
 - f. Minutes shall be prepared and publicly posted by a designated secretary in a timely manner.

QUALIFICATIONS

- Council members must demonstrate a sense of responsibility, as well as a willingness to help support the station
- Council members must be licensed programmers
- Council members must be elected by the nominations and elections procedures below:

NOMINATIONS AND ELECTIONS

I. Nominations

- a. Notice shall be posted by the general manager that nominations are open one month before the elections are to take place
- b. Nominees may include any volunteer who has a regular show or who has been a substitute programmer in the previous 12 months (hereafter referred to as "active volunteers")
- c. Nominations will be submitted to the general manager
- d. Volunteers may nominate themselves
- e. A running list of nominees will be posted and updated daily in the two weeks leading up to the election

II. Elections

- a. All active volunteers are eligible to vote
- b. A simple majority shall suffice
- c. In the case of a tie, there will be a runoff vote between the two candidates. (If the vote fails to produce a majority for one candidate, one candidate shall gracefully bow out)
- d. Votes shall be tallied by a committee supervised by the general manager

III. FILLING VACANCIES

- a. In the event of vacancies, interim PAC members will be selected by a consensus of the council.
- b. These members will be confirmed by election at the next annual meeting.

DISMISSAL FROM THE COUNCIL

I. Grounds

- a. Loss of programming privileges warrants loss of your seat on the council

II. Procedure

- a. Any council member may move for the impeachment of another member
- b. The name of the person to be impeached must be submitted to the general manager, signed and dated, and include a list of charges

III. Hearing

- a. The general manager, assistant manager, and at least one member of the council will serve as an executive committee and investigate the claim
- b. The investigation will take place within two weeks of the submitted complaint, with both sides being given equal opportunity to give testimony, bring witnesses, etc.
- c. After hearing all the evidence, the executive committee will bring its findings to the entire Policy Advisory Council. The Board will then choose a course of action to vote on, including dismissal of the case, censure, or impeachment.

AMENDING THESE BY-LAWS

- a. Any proposed amendments will be discussed by the PAC and included in the minutes which shall be posted in the studio and available at the WGDR website.
- b. They will be discussed again by the PAC at the next scheduled PAC meeting, included in the minutes and again posted in the studio and on the website.
- c. These proposed amendments will be discussed at the next programmers meeting and voted on at the next Annual Meeting.

Revised and approved by the Policy Advisory Council on June 3, 2009
These by-laws supersede those adopted on February 20, 2008